



Ministry of Industry Investment & Commerce

Jamaica's **Business** Ministry



Health. Safety. Fairness in Trade.

The National Compliance & Regulatory Authority (NCRA), an Agency of the Ministry of Industry, Investment and Commerce, is seeking to identify a suitable candidate to fill the following position:

CHIEF AUDIT EXECUTIVE

Salary Range: \$5,198,035 – \$6,990,779 per annum

JOB SUMMARY

Under the general direction of the Board of Directors and administratively the Chief Executive Officer, the Chief Audit Executive is responsible for leading the internal audit function of the organization, providing independent and objective assurance to senior management and the board of directors regarding the effectiveness of internal controls, risk management processes, and compliance with regulatory requirements.

KEY RESPONSIBILITIES

- Develop and execute a risk-based internal audit strategy aligned with organizational objectives.
- Lead the development and execution of annual audit plans, ensuring thorough coverage of key areas.
- Evaluate the effectiveness of regulatory compliance programs and identify emerging risks.
- Build strong relationships with senior management, the board of directors, and external auditors.
- Establish and maintain robust quality assurance processes and drive initiatives for process improvement.
- Apply audit methodologies, risk management principles, and regulatory requirements.
- Utilize audit management systems and data analytics platforms to compile reports.
- Stay abreast of relevant laws, regulations, and industry standards.
- Foster a culture of professionalism, collaboration, and continuous learning.

- Ensures that staff is aware of and adheres to the internal policies and procedures, as well as the external governing policies, procedures and best practices.
- Performs other related functions assigned, from time to time, by the CEO

REQUIRED COMPETENCIES

- Strategic thinking
- Communication and interpersonal skills
- Analytical and problem-solving abilities
- Ethical conduct and professionalism

MINIMUM REQUIRED QUALIFICATION AND EXPERIENCE

- Professional Certification in ACCA or equivalent, CIA or
- Graduate Degree in Accounting
- Eight (8) years' experience in auditing with five (5) years at the Supervisory Level in the Private or Public Sector

SPECIAL CONDITIONS ASSOCIATED WITH THE JOB

- Adherence to confidentiality and ethical standards.
- Occasional travel may be required.
- Extended hours of work due to unpredictable exigencies
- Critical deadlines for completion of tasks

Applications must be submitted no later than **April 24, 2026**, by **email only** to:

The Manager, Human Resources

National Compliance and Regulatory Authority (NCRA)

19 Hope Road

Kingston 10

humanresource@ncra.org.jm

The subject line must state the Job position you are applying for.

Please note that while we appreciate all applications, only shortlisted applicants will be contacted.