

**APPLICATION FOR REGISTRATION OF AN IMPORTER, MANUFACTURER OR
PROCESSOR
(STANDARDS REGULATIONS)**

1. Type of Business (*select one*): Importer Manufacturer Processor
2. Name of Business: _____
3. Address of Business: _____

4. TRN of Business (*if available*): _____
5. Telephone: _____ (*office*) _____ (*mobile*)
6. E-mail Address: _____
7. Name of Importer/Manufacturer/Processor: _____
8. Address of Importer/Manufacturer/Processor: _____

9. Name of Contact Person: _____
10. Commodity(ies)/Product(s) to be registered (*complete table below*):

<p>Note 1: List the different size(s)/net content(s) in separate rows in the table. Note 2: The name of the commodity/product written shall be that which is stated in the requisite compulsory standard specification. Note 3: For registration of label only, write the name of the commodity/product then place the word "label" in brackets.</p>		
Commodity/Product	Size/Net Content/Grade	Estimated Annual Production/ Imports (Amount/Tonnage)

11. State your method of Quality Control (*see page 2*): _____.

I, _____, hereby apply for registration for the above-mentioned name of business (*No.2*) that is trading the commodity(ies)/product(s) stated in the table above (*No. 10*); and I am permitted to act on behalf of the above-mentioned name of business (*No.2*) and the information I provided in this application is true and correct; and I am duly authorized to sign and to provide said information.

Signature of Applicant

Date

FOR OFFICAL USE ONLY		
Job Number:	Finance Stamp	
Date received by NCRA:		
Assigned to:		
Name and Signature of Assignee:		Date:
Registration Number:		
Registration Period:		
Reference Number for Certificate of Registration:		
Name and Signature of Assignee:		Date:
Certificate authorized for issuance: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name and Signature of Authorizer		Date:

Quality Control Methods:

- **Acceptance Sampling:** A statistical measure is used to determine if a batch or sample of products meets the overall manufacturing standard.
- **Control Charts:** A graph or chart is used to study how processes are changing over time. Using statistics, the business and manufacturing processes are analysed for being “in control.”
- **Process Control:** Processes are monitored and adjusted to ensure quality and improve performance. This is typically a technical process using feedback loops, industrial-level controls, and chemical processes to achieve consistency.
- **Process Protocol:** A mapping methodology that improves the design and implementation processes by creating evaluative indicators for each step.

<p>Reminders:</p> <ul style="list-style-type: none"> • Commodity means <i>“any article, product or thing which is the subject of trade or commerce.”</i> • Regulation 8B (1) of the Standards Regulations, 1983: <i>“...every person who imports into Jamaica (other than for personal use), manufactures or processes any commodity for which a compulsory standard specification has been declared shall be registered under this regulation in respect of that commodity.”</i> • Regulations 8B (5) and 8B (6) of the Standards Regulations, 1983: <i>“A registration under this regulation shall be valid for one year... [and]...Upon the expiry of a registration, an application for renewal of registration may be made ...for another year...”</i> • Regulation 12(a) of the Standards Regulations, 1983: <i>“Any person who – (a) contravenes any of the provisions of regulations 7, 8A and 8B...shall be guilty of an offence and shall be liable on summary conviction before a Resident Magistrate to a fine not exceeding three million dollars and in default of payment to imprisonment for a term not exceeding twelve months.”</i>
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